

**INFORMATION TECHNOLOGY**

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September 11, 2017

To: Mahesh Sharma, County Administrator

From: Matt Hirst, Information Technology Director

Subject: Adobe Acrobat Software Purchase

Bids has been received for the purchase of Adobe Acrobat Standard and Professional software. Adobe Professional software is used to provide document redaction capabilities by the Attorney's Office in support of the State of Iowa Clerk of Court EDMS (Electronic Data Management System). Adobe Standard software is used in other Offices and Departments through out the County in support of PDF document editing.

The bid summary for Adobe Acrobat Professional and Standard is as follows:

Vendor	Adobe Acrobat Professional Upgrade (44 CAL's) Adobe Acrobat Standard (60 CAL's)
Insight	\$20,131.15
CDW-G	\$20,137.16
GovConnection Inc.	\$20,245.36
Southern Computer Warehouse	\$20,450.94

Adobe Client Access License (CAL's) pricing detailed above is provided through a State of Iowa contract with Insight for Commercial Off-The-Shelf (COTS) Software.

It is recommended that the Board approve the bid from Insight to purchase forty four (44) Acrobat Professional upgrade CAL's and sixty (60) Acrobat Standard CAL's at a cost of \$20,131.15.

This software will provide County Acrobat software users advanced document management capabilities including the abilities to:

- Convert a document or image to a PDF file which can be opened and viewed by anyone using a free PDF.
- Convert PDF's to an editable Word, Excel, or PowerPoint file.
- Merge and organize multiple documents, spreadsheets, web pages, and etc. in an easily shareable single PDF file.
- Permanently delete sensitive text and illustrations from PDF's with redaction tools.

Monies are available through the Capital Improvement budget for this software acquisition.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

September 21, 2017

APPROVING ADOBE ACROBAT SOFTWARE PURCHASE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of forty four (44) Client Access Licenses of Adobe Acrobat Professional and sixty (60) Client Access Licenses of Adobe Acrobat Standard from Insight in the amount of \$20,131.15 is hereby approved.

Section 2. This resolution shall take effect immediately.